



Oxford PTO Executive Board Meeting Meeting Minutes

Location: QFS Cafeteria

Date: Thursday, October 26, 2023

Time: 6:30 pm

I. Call to order 6:33 by Amanda Burlinson

II. Roll call

In Person – Kate Brough, Amanda Burlinson, Robert Miller, Aimee Misset, Christine Bavone, Deanna Walton, Vicki Siemieniewicz, Charlene Yacavelli

By Proxy – Kate Bittner, Stephanie Kinkel, Lisa Kurjiaka,

III. Approval of minutes from last meeting 1 Kate Brough / 2 Deb Sherman - PASSED

IV. Audience of Citizens – New playground going up at QFS. New swing set going up at GOES. Funded by BOE.

V. Sponsorships – After Halloween we will address.

VI. Correspondence – N/A

VII. Officer's Reports

a) President's Report – N/A

b) First Vice President's Report (Membership)

c) Treasurer's Report – Lisa Kurjiaka – 1 Kate Brough / 2 Charlene Yacavelli PASSED
Amount in checkbook \$46,665.24
Amount available to allocate \$46,665.24

Allocations – Quaker Farms \$74 / GOES \$0 / OMS \$525 –
Total \$599

VIII. Funding Requests

- a) OMS - \$1,500 for Boston Tea Party and Boston Science Museums (Application in Appendices) 1 Kate Brough / 2 Aimee Misset - PASSED
- b) To fund OMS, we need to allocate \$975 to each school. 1 Deb Sherman / 2 Charlene Yacavelli - PASSED

IX. Principal's Report

- a) QFS - Rachel Cacace – Book Fair went so well! We are excited. Volunteers were amazing. Everything going well.
- b) GOES – Aimee Misset – Things are going great. Very successful book fair. 3rd grade went to the Native American Reservation this week and loved it. Town Meeting tomorrow.
- c) OMS - Silvia Ouellette/Ellen Knapp – N/A

X. Old Business –

- a) Halloween Costume Sale – Went well. Starting to collect in November for next year. We ended up making \$406.

XI. Committee Reports

- a) Fundraising:
 - i) Box Tops – Melissa DiPaola – Ongoing
 - ii) Shred Drive – Oct 7th at Newtown Savings Bank in Quarry Walk from 9-12 – Sponsored by Newtown Savings Bank – We made \$712.
 - iii) Boosterthon – February 15 QFS and GOES / 16 OMS. Looking to do Tshirts with sponsorships.
- b) Adult Programs – N/A
- c) BOE Liaison – Debbie Sherman – Things are going well. All schools have submitted their goals. We did a SPED update on Tuesday. HVAC grant for GOES has been contract has been done. We need to get the project passed November 15th, so come out to vote. // Veteran's Dinner on November 10 at the HS.

- d) Book Fair – Kate Bittner – Went well at all the schools. We earned \$6,290.64 in profit. GOES \$2,072 / OMS \$971.56 / QFS \$3,216.08.
- e) Clothing Drive – Ongoing
- f) Hospitality/Sunshine – Millie Callahan – N/A
- g) Plant Sale – Stephanie Kinkel – N/A
- h) Publicity/Newsletter – Rachel Criscuolo – N/A
- i) Website / Student Directory – Kate Brough – 123 members

XII. New business

- a) Boo Grams started this week. Tootsie Pops with little paper over them like a ghost to send.
- b) Possible Art Kit Fundraiser – Concerned with burnout.

XIII. Announcement of Meeting and Adjournment

- a) Next Meeting: October 26, 2023
- b) Adjourned meeting at 7:41 by Amanda Burlinson
- c) Minutes submitted by: Kate Brough

XIV. Addendum

XV. Appendices

XVI. Next meeting

- a) November 16th at 6:30 at QFS
- b) Close of meeting at 6:55 PM by Amanda Burlinson



OXFORD PTO

Striving to further enrich the children of Oxford

REQUESTS FOR FUNDING FROM THE OXFORD PTO

Date of Request: 10/3/23

Date of Event/Trip: 11/28/23

School Requesting Funding: Oxford Middle School

Amount Requested: \$1500

Does this amount include Transportation: _____ Yes No

(Oxford PTO cannot fund requests for transportation costs that would normally be provided by the Board of Education.)

Grade Level(s) to Benefit: 8th grade

Number of Students: ~ 100-120 students

Does this event/trip need approval by the Superintendent? yes

- If Yes, has approval been granted? yes

Purpose of the event/trip and the correlation to classroom curriculum:

See attached.

Please e-mail all requests to PTO Secretary, Lisa Kurjiaka at lmkurjiaka@gmail.com 7 days prior to the meeting date. Requests submitted less than 7 days prior to the meeting date will be discussed at the next meeting thereafter.

Approved: _____ Denied: _____

Date: _____

PTO Officer: _____

Form revised 10/2021

Curriculum connection:

-Boston Tea Party Museum: The Boston Tea Party is one of the crucial events that helped spark the American Revolution. This key event is an important event not just in American History but in our curriculum in 8th Grade History. In our 8th grade curriculum we look at specific events that led to the cause of the Revolutionary War and the formation of our country. The ability to visit the Boston Tea Party museum brings to life this historically significant event to our students and provides a first hand view of the situation the colonists were in. It allows us to bring to life an event from 200 years ago as well as give the students the opportunity of a lifetime to step into the shoes of a colonist and participate in this historic event.

-Museum of Science: The Museum of Science offers many different STEM-rich exhibits that include hands-on learning, collaboration, and problem solving activities to enhance the learning that is done in the classroom. To name a few exhibits that relate to learning in 8th grade are Exploring AI, Engineering Design Workshop, Mathematica, Math Moves!, The Light House, and Science in the Park. These exhibits allow students to explore, question, imagine, and think like scientists and engineers!