



Oxford PTO Executive Board Meeting Meeting Minutes

Location: QFS Library

Date: Thursday, November 17, 2022

Time: 6:30 pm

I. Call to order at 6:32

II. Roll call

Tina Pearson, Alison Piccarillo, Vicky Siemieniewicz, Linda Lenahan, Heath Hendershot, Lisa Kurjiaka, Amanda Burlinson, Deb Sherman, Amanda Wandishon, Brudnell Bowan, Millie Callahan, Rachel Criscuolo, Nicole Conner, Kelly Blake, Kate Brough, Leslie Aldridge

III. Approval of minutes from last meeting

1st Lisa / 2nd Brudnell PASSED

IV. Audience of Citizens

Joe Lanier – unable to attend was relayed: Bike Trails Grant. We got a 10K grant to create biking trails behind the elementary schools to create a club in the middle schools.

V. Sponsorships – Brudnell

\$250 JG Search / \$25 Country Creamery
Looking for the parent that can connect us with Quarry Walk

VI. Correspondence

Many thank yous for the Subway teacher lunches and the M32 provided lunch.

VII. Officer's Reports

- a) President's Report – Amanda Burlinson

We are still collecting Halloween Costumes. We got 4 big bags full from the custodian at QFS. We are donating a wreath to the Festival of Trees and must select a charity for it to benefit.

- b) First Vice President's Report (Membership) – Brudnell Bowen

Nothing to report.

- c) Treasurer's Report – Lisa Kurjiaka

- i) Balance in checking account \$23,369.18
- ii) Allocations outstanding \$425 to QFS
- iii) \$22944.18 remaining balance
- iv) 1st Kate – 2nd Deb - Report Passed

VIII. Funding Requests

Upcoming – Robert Surette for QFS.

IX. Principal's Report

- a) Rachel Cacace – Everything is going well. Character development program restarted.
- b) Heath Hendershot – Rockin' and Rollin'. Right to Read Act we were selected to work with this and learn more about providing reading education. ALICE Drills to decide if they want to evacuate or stay in place coming up. Report Cards went out this week.
- c) Silvia Ouellette/Ellen Knapp – Enjoyed dance and boogams. Taking part of food drive. 7th grade is doing the best. Conferences this week. Winter sports tryouts this year. PJ Day and Holiday Pep Rally coming soon.

X. Old Business

- a) Boo Gram recap – We bought 800. Sold for \$1. \$356.50 cost was \$107.32. \$249.17 made.
- b) OMS Dance Recap – Gross sales \$1,874.55 minus \$200 DJ \$150 pizza \$60 tip for custodians \$176.08 concessions \$23 glow sticks // \$1,265.47 profit
- c) Book Fair Recap – Kate couldn't make it. Great Oak \$200 QFS \$238.99 OMS \$259.95 Scholastic dollars that expire in May. Profit to the PTO QFS \$2,822.17 GOES \$1,905.31 OMS \$1,121.26 TOTAL \$5,838.28

XI. Committee Reports

- a) Fundraising:
 - i) Box Tops – Melissa DiPaola – Download the app and make sure you scan your receipts.
 - ii) Amazon Smile – Sign up for Oxford PTO we get roughly \$175 per quarter from this
 - iii) Auction – Brudnell – Meeting after the PTO meeting.
 - iv) School Supply Kits – Rachel Criscuolo – no longer doing
 - v) Shred Drive – nothing to report
- b) Adult Programs – we don't have anyone in this position
- c) BOE Liaison – Debbie Sherman – Got SPED data report. 2020-2021 2 kids 2021-2022 250 2022-2023 283 with 18 pending referrals kids designated for SPED.
- d) Book Fair – Kate Bittner – discussed in Old Business
- e) Clothing Drive – Brudnell Bowen – ongoing
- f) Hospitality/Sunshine – Millie Callahan – Got a list of birthday months for the teachers from the schools. Sept Oct Nov birthdays were given cards. 11 QFS 3 GOES 6 OMS.
- g) Plant Sale – Stephanie Kinkel – n/a
- h) Publicity/Newsletter – Rachel Criscuolo – November Newsletter went out this week
- i) Website / Student Directory – Kate Brough – n/a

XII. New business

- a) Boosterthon – We can run through all three schools at the same time. OMS would have to be one day after QFS/GOES. PBIS Character Traits celebrated / recognized over the course of the week. We need school support. We have support from Dr Miller. Looking good. Glow run at the elementary level. Glow dance at high school level.
- b) Toy Tree Day 12/7 from 10am-8pm. 15% of purchases go to PTO if flyer is shown.

XIII. Announcement of Meeting and Adjournment

- a) Next Meeting: January 19, 2023
- b) Facilitator Name adjourned the meeting at 7:33PM
Minutes submitted by: Kate Brough

XIV. Addendum

- a) Email vote conducted 12/14 to approve booking costs of \$4K for QFS, GOES, and OMS. 8 vote yes, 4 no reply. We are moving forward with this booking.