



## Oxford PTO Executive Board Meeting Meeting Agenda

**Location:** QFS Library

**Date:** Thursday, September 22, 2022

**Time:** 6:30 pm

- I. Call to order // 6:31PM**
- II. Roll call**
- III. Approval of minutes from last meeting // Motion: Brudnell  
Second: Lisa Kurjiaka PASSED**
- IV. Audience of Citizens – None.**
- V. Sponsorships –** Brudnell working on it by organizing list. Will be sending out our sponsorship form to local businesses. Oxford, Ansonia, Beacon Falls, Seymour businesses targeted. Oxford House Tavern already has donated. Bushi Ban sponsored our Kickoff Booth.
- VI. Correspondence - None**
- VII. Officer's Reports**
  - a) President's Report – Amanda Burlinson
    - i) Review of summer activities
    - ii) Subway – CateringforEducators.com vote before September 30<sup>th</sup> to get your school of choice the
  - b) First Vice President's Report (Membership) – Brudnell Bowen
  - c) Treasurer's Report – Lisa Kurjiaka
    - i) \$15,765.91 in checking account
    - ii) a/o today – no allocations but 2 or 3 outstanding requests
    - iii) Motion – Brudnell / Second – Kate Brough PASSED

## VIII. Funding Requests

- a) 3<sup>rd</sup> Grade Native American Field trip - \$1,800 – 10/4 and 10/5 requested on 9/20/22 without approval - 119 3<sup>rd</sup> graders  
Motion to Pay – Motion – Lisa Second Brudnell - PASSED
- b) Kindergarten Jones Pumpkin Patch Field Trip \$1,375 – 10/20/22 requested 9/21 - 111 students  
Motion to Pay – Motion Lisa Second Brudnell - PASSED
- c) Motion to Allocate – Brudnell / Second – Lisa Kurjiaka

## IX. Principal's Report

- a) Rachel Cacace – QFS Report (given by Mrs Yacchovelli) // Students are doing iReady testing. Kids are happy. Gratitude for passing Jones Pumpkin Patch.
- b) Heath Hendershot – GOES // Lots of positives to kick off the year. Great vibes/mojo/feeling. Feels like we're back from Covid. First Town Meeting was today. iReady curve was strong before Covid, took a dip during Covid, and achievement is back to a positive curve now. That's only possible due to our teachers and parents.
- c) Silvia Ouellette/Ellen Knapp – OMS // Middle School is great. Town hall meeting about being HEROs. 21 new students. Goals are about positivity, kindness, and literacy. Looking forward to partnering on dances, book fair, and partnering with parent volunteers.

## X. Old Business

## XI. Committee Reports

- a) Fundraising:
  - i) Box Tops – Melissa DiPaola – Download the app and make sure you scan your receipts. \$30 per school so far this year. You will pick one school, but it all goes to the PTO.
  - ii) Amazon Smile – Sign up for Oxford PTO
  - iii) Auction – We need volunteers to run this. It's a huge moneymaker. Brudnell / Stephanie Kinkel / Lisa Kurjiaka / Heath Hendershot / Rachel Criscuolo – interested in being on committee

- iv) School Supply Kits – Rachel Criscuolo – Less successful than last year. Make sure everyone knows we are more accurate.
- v) Shred Drive – 10/8 @ Newtown Savings Bank (NSB) 9-12. NSB supports/funds the truck.
- b) Adult Programs – Open Position – Planning bus trips (games / casinos / any fun out and about)
- c) BOE Liaison – Debbie Sherman – The Strategic Operation Plan (where district wants to be in 5 years) is now out. Schools are starting to present School Improvement Plans. Curriculum, Facilities, Student Achievement, School Climate are focuses for this year. Remember to go through the correct channels (teacher / administrator / superintendent) before going to BOE.
- d) Book Fair – Kate Bittner – Week of 10/17 – Fall is the bookfair we can make profit. Over a threshold, we earn 50% back. Watch for emails for volunteer opportunities. MTWR at QFS/GOES during library. MTW at OMS during lunch waves.
- e) Clothing Drive – Brudnell Bowen // Our box is in the gazebo year-round. Donate your clothes here instead of Goodwill. Gives us \$800-1000 a year approx.
- f) Hospitality/Sunshine – Lisa Kurjiaka – We need a new chair for this position. Sent card to Joy Harmon for the death in the family and accident.
- g) Plant Sale – Stephanie Kinkel – Went well in the spring. Having Gazy Farm support was very helpful. Will need volunteers for the spring.
- h) Publicity/Newsletter – Rachel Criscuolo – Nothing to report
- i) Website/ Student Directory – Kate Brough – Nothing to report

## **XII. New business**

- a) Halloween Costume Sale – This weekend 9/24 12-4 come and get your costumes for \$10 and accessories for \$5!
- b) Possible Fall OMS Dance – October 28<sup>th</sup> from 6-8PM. Sell pizza and waters. Will need volunteers. Found DJ.
- c) Possible OMS Boo Grams – Lollipops turned into ghosts. Student council will sell during lunch waves.
- d) PTO Meet and Greet
- e) Axe Throwing – PTO Meet and Greet. Charge \$25. We make \$5/person.

### **XIII. Announcement of Meeting and Adjournment**

- a) Next Meeting: 10/20 – possible conflict with book fair week
- b) Facilitator Name adjourned the meeting at 8pm
- c) Minutes submitted by: Kate Brough