



## Oxford PTO Executive Board Meeting Meeting Minutes

**Location:** OMS Library

**Date:** Thursday, February 17, 2022

**Time:** 6:30 pm

### **I. Call to order**

- a) 6:33 pm

### **II. Roll call**

- a) Lisa Kurjiaka, Heidi Roddy, Amanda Burlinson, Heath Hendershot, Debbie Sherman, Dr. Miller, Kate Brough, Silvia Oullette

### **III. Approval of minutes from last meeting**

- a) Heidi motions to approve, Lisa seconds, all in favor. Minutes approved

### **IV. Audience of Citizens**

### **V. Sponsorships**

- a) Nothing to report

### **VI. Correspondence**

- a) Email from Maria Blackwell for sponsoring the 8<sup>th</sup> grade trip to Lake Compounce

### **VII. Officer's Reports**

- a) President's Report – Amanda Burlinson
  - i) Valentine Grams sale went very well
    - (1) Had a lot of people step up
  - ii) Need to find someone to handle fundraising
  - iii) Naugatuck Duck race – something to look into for fundraising

- b) First Vice President's Report (Membership) – Brudnell Bowen
  - i) Not present
- c) Treasurer's Report – Heidi Roddy
  - i) Amount in checkbook \$25,360.45
  - ii) Minus outstanding items \$484.41
  - iii) PTO Balance to allocate \$24,876.04
  - iv) No requests
  - v) Motion to approve by Lisa, seconded by Deb, all in favor. Treasurer's report approved

### **VIII. Funding Requests**

- a) Nothing to report

### **IX. Principal's Report**

- a) Rachel Cacace / Mrs. Yacovelli– QFS
  - i) Doing great!!
  - ii) 100 days of school went well the kids had a lot of fun
  - iii) Celebrated the Super Bowl and Valentine's Day
  - iv) Waiting for March because that is when things come together
  - v) Almost done with iReady
- b) Heath Hendershot – GOES
  - i) Everyone adjusting to the new name of the school. Celebration to be scheduled in the Spring
  - ii) New math program being introduced
    - (1) Seamless integration. A lot of people on board.
  - iii) iReady
    - (1) Finding this program is working really well
    - (2) Achievement has gone up – the growth numbers are increasing as well
  - iv) Student Council has worked hard with a lot of programs they have initiated this year
    - (1) They will take over Earth Day this year
  - v) Chorus did a concert in December
  - vi) Tried to re-establish the holiday team meeting with a DJ outside
  - vii) Genius Hour Project

- (1) A group of kids want to work on a project
- viii) Grade 3 field trip did not happen – money still on hold
- ix) Heath is working on the supply list for the next year for Rachel C.
- c) Silvis Ouellette/Ellen Knapp – OMS
  - i) Valentine Gram – big success
    - (1) Plan for next year to do pre-sale and then deliver
  - ii) Kindness week this week
    - (1) Choose to include on Wednesday
    - (2) Random acts of kindness
  - iii) Secure the Heritage Inn for the 8<sup>th</sup> grade semi formal
    - (1) Scheduled Friday, May 20<sup>th</sup>
    - (2) Dinner, dessert and dancing
    - (3) \$35/person

#### **X. Old Business**

- a) Nothing to report

#### **XI. Committee Reports**

- a) Fundraising:
  - i) Box Tops – Melissa DiPaola
    - (1) Not present
  - ii) Auction – Andrew Sullivan / Sandra Mangan
    - (1) Nothing to report
  - iii) School Supply Kits
    - (1) Rachel C to get with the GOES team for their lists
    - (2) Working with the company to combine the shipping so not paying for separate shipping per kid
- b) Adult Programs – Keith Somers
  - i) Nothing to report
- c) BOE Liaison – Debbie Sherman
  - i) 2.97% change to budget. Plan to meet with the BOF. Need parents to come support the budget
  - ii) Dr. Miller asking to pay attention to the budget to get parents more involved. Plans to do presentations and Facebook Lives to get the message out there
- d) Book Fair – Kate Bittner

- i) Scholastic is now offering the B1G1 in person, which ever date we want.
- ii) Concern is parent burn out with this and the plant sale
- iii) ?can the librarians at QFS and GOES imbed this into their curriculum for a week
- iv) Would need volunteers for OMS
- e) Clothing Drive/Shred – Brudnell Bowen
  - i) Clothing drive will last longer
  - ii) Look for a date for Shred in the Spring/end of April
- f) Hospitality/Sunshine – Lisa Kurjiaka
  - i) Nothing to report
- g) Plant Sale – Stephanie Kinkel
  - i) In talks with Gazy's for the plants and looking at dates. May be the end of May
  - ii) Plan to do it at the schools like before
- h) Publicity/Newsletter – Rachel Criscuolo
  - i) Nothing to report
- i) Website/ Student Directory – Kate Brough
  - i) Nothing to report

## **XII. New business**

- a) Teacher Appreciation
  - i) First week of May
  - ii) Need to brainstorm what we want to do
    - (1) Lisa K – to brainstorm and come up with ideas
    - (2) CEP program to have those kids help with delivering items
- b) Valentine Gram re-cap
  - i) Sold -1950 bars
  - ii) \$3900 gross
  - iii) We netted - \$2018.56!!
- c) Book Fair (scholastic is now offering B1G1)
  - i) As above
- d) Plant Sale
  - i) As above

## **XIII. Announcement of Meeting and Adjournment**

a) Next meeting March 24<sup>th</sup> at 6:30

b) Meeting adjourned at 7:23

**XIV. Addendum**

a) An email vote was needed to approve the transfer of already approved funds for a GOES 3<sup>rd</sup> field trip, an additional \$290 for the field trip and to allocate \$290 for QFS and OMS. The vote was approved.