



Oxford PTO Executive Board Meeting Meeting Minutes

Location: OMS Library

Date: Thursday, November 11, 2021

Time: 6:30 pm

I. Call to order

- a) 6:37 pm

II. Roll call

- a) Amanda Burlinson, Kate Brough, Lisa Kurjiaka, Rachel Criscuolo, Dr. Miller, Tina Pearson, Mrs. Yaccovelli, Deb Sherman, Siliva Oulette, Heidi Roddy

III. Approval of minutes from last meeting

- a) Motion to approve – Lisa Kurjiaka. Second by Kate Brough. All approve

IV. Audience of Citizens

- a) Nothing to report

V. Sponsorships

- a) Two sponsors – Kate Brough and Stephanie Kinkel.
 - i) Steph dropped off a check for \$250

VI. Correspondence

- a) Nothing to report

VII. Officer's Reports

- a) President's Report – Amanda Burlinson
 - i) Dr. Miller started a parent advisory committee
 - (1) Feedback was good
- b) First Vice President's Report (Membership) – Brudnell Bowen
 - i) Nothing to report

- c) Treasurer's Report – Heidi Roddy
 - i) Amount in checkbook \$27,420.50
 - ii) Minus outstanding items \$1,739.09
 - iii) PTO Balance to allocate \$25,681.41
 - iv) Motion to approve – Lisa Kurjiaka. Second – Kate Brough. All approve.

VIII. Funding Requests

- a) Nothing to report

IX. Principal's Report

- a) Mrs. Yaccovelli – QFS
 - i) QFS had a great time at the PTO pumpkin patch. Everyone enjoyed it
 - ii) Celebrated Veteran's Day. Kids wore red, white and blue. Cards were sent/made for the veterans. Lots of learning on Veterans Day. Talked about families that had veterans.
 - iii) PJ Day tomorrow, which ends the PJ drive (Friday)
 - iv) Food drive ongoing
- b) Heath Hendershot – OCS
 - i) Not present
- c) Silvis Ouellette – OMS
 - i) Book fair was a great success. Some ELA classes went and previewed the book fair to see what books were available and kids purchased at lunch
 - ii) Food drive happening now. Stuff the bus. Friendly competition
 - iii) PJ day for CCMC – raise money for children's research. December 10th. Will be done across all three schools. Adam Rivers from KC 101 will be here to host.
 - iv) Class officers voted in
 - (1) Met and talked about what they want to do for the rest of the year.

X. Old Business

- a) Nothing to report

XI. Committee Reports

- a) Fundraising:

- i) Box Tops – Melissa DiPaola
 - (1) \$70 for the year. Way done due to the app.
- ii) Auction – Andrew Sullivan / Sandra Mangan
 - (1) Nothing to report
- iii) School Supply Kits
 - (1) Done for the year. Will circle back at end of the year
- b) Adult Programs – Keith Somers
 - i) Nothing to report
- c) BOE Liaison – Debbie Sherman
 - i) BOE meeting on this past Tuesday.
 - ii) New VP hired for OHS
 - iii) iReady scores presented by QFS and OCS
 - (1) gaps that need to be addressed
 - iv) New Board Member that will be sworn in on Monday
- d) Book Fair – Kate Bittner
 - i) Final numbers – Gross \$17500.83
 - ii) Profit QFS - \$1622.37
 - iii) OCS - \$1712.61
 - iv) OMS - \$1062.12
 - v) Total profit \$4397.10
- e) Clothing Drive/Shred – Brudnell Bowen
 - i) Clothing drive – year long
- f) Hospitality/Sunshine – Lisa Kurjiaka
 - i) Nothing to report
- g) Plant Sale – Stephanie Kinkel
 - i) Nothing to report
- h) Publicity/Newsletter – Rachel Criscuolo
 - i) Website/ Student Directory – Kate Brough
 - i) Website crashed. Kate worked hard to get it back up and working
- j) Halloween Costume Drive
 - i) Will check the boxes in the schools to see if there has been any drop offs

XII. New business

- a) Festival of Trees at the High School
 - i) The officers feeling was that it will not worth it due to the time constraints. Plan to do it again next year.

XIII. Announcement of Meeting and Adjournment

- a) Thursday, December 16 at 6:30 pm
- b) Meeting adjourned. 7:10 pm.