



Oxford PTO Executive Board Meeting Meeting Agenda

Location: Zoom

Date: Thursday, September 16th, 2021

Attendees: Lisa Kurjiaka, Amanda Burlinson, Brudnell Bowen, Heidi Roddy, Mary Ellen Haussler, Rachel Criscuolo, Meredith Hallgren, Heath Hendershot, Ellen Knapp, Ron Monticone, Keith Somers, Kate Brough, Melissa Diapola

Time: 6:30 pm

I. Call to order

- a) 6:33 pm

II. Roll call

III. Approval of minutes from last meeting

- a) Motion to approve by Heidi, second by Lisa. All in favor

IV. Audience of Citizens

- a) Nothing new

V. Sponsorships

- a) Nothing new

VI. Correspondence

- a) Two thank you cards received from OMS 8th graders re: scholarships
 - i) Cindy Billings and Lucas Delfino

VII. Officer's Reports

- a) President's Report – Amanda Burlinson
 - i) Plant sale at end of Spring that was run through Gazy's. Not our regular fundraiser. Made \$200. Logistical nightmare due to questions.
 - ii) Amazon smile – \$92 quarterly check

- iii) Sponsorship donations – looking for volunteers to going to local businesses to sponsor the PTO
 - (1) Sponsorships start at \$100
 - (2) Anything over \$250 the business will be able to put their logo on our website
- b) First Vice President's Report (Membership) – Brudnell Bowen
 - i) Membership – Flyer has been sent out – ongoing
- c) Treasurer's Report – Heidi Roddy
 - i) PTO Balance to allocate \$23,422.53
 - ii) No school requests
 - iii) Motion to approve – Lisa; Second – Kate; all in favor

VIII. Funding Requests

- a) Nothing to report

IX. Principal's Report

- a) Mary Ellen Haussler – QFS
 - i) Off to great start. 376 students 144 kindergarteners! 2 new teachers and a lot more support staff
 - ii) Back to having recess
 - iii) Kids are getting back into routine
 - iv) Celebrated International Dot Day yesterday.
 - v) Tomorrow is Constitution Day
 - vi) Next week is a virtual Meet the Teacher night
 - vii) 9/29 – ice cream celebration for kids that contributed in the summer reading challenge
 - viii) ?if Jones' pumpkin patch trip is occurring this year. Mary Ellen will check with Rachel
- b) Heath Hendershot – OCS
 - i) Off to a great start!
 - ii) Focusing on getting back to pre-pandemic
 - iii) Proceeding with caution
 - (1) Returning to small group learning for readers and writers workshop
 - (2) Back to hands on science work and brought social studies back
 - (3) New math program called illustrative math

- iv) New type of STAR testing being completed. More of an integrated testing. IReady is the testing platform
- v) 3rd grade hoping to do their native American trip to Washington Depot
- vi) Staff are opening up their minds to work on getting back to normal
- c) Ellen Knapp VP – OMS
 - i) Kids are all eating in the café and weather permitting dining al fresco.
 - ii) Sports have started, soccer, volleyball and cheerleading
 - iii) New math program called Big Ideas
 - iv) Focusing on consistency
 - v) Meet the teacher 9/30

X. Old Business

XI. Committee Reports

- a) Fundraising:
 - i) Box Tops – Melissa DiPaola
 - (1) \$30 since July
 - ii) Auction – Andrew Sullivan / Sandra Mangan
 - (1) Nothing new to report
 - iii) School Supply Kits
 - (1) Center school 81 boxes - \$166
 - (2) OMS 103 boxes \$209
 - (3) QFS 46 boxes - \$96
 - (4) Reviewed some feedback from parents
 - (a) Having to pay separate shipping if you have multiple kids
 - (b) Being able to just pick the stuff that is needed
 - (c) Lists need to be finalized early
- b) Adult Programs – Keith Somers
 - i) Nothing new to report
 - ii) Keith will come up with some good ideas
- c) BOE Liaison – Debbie Sherman
 - i) Not present

- ii) New superintendent Dr. Miller
- d) Book Fair – Kate Bittner
 - i) Week of 10/18
 - ii) Lots of restrictions – not public yet
 - (1) Must be small core group of volunteers
 - (2) Must be vaccinated, must show proof and wear masks
 - (3) If you know someone that can volunteer please let us know
 - iii) Plan 10/18 – 10/19 QFS and OCS; 10/20 and 10/21 OMS
 - iv) Plan to use e-wallet but each kid needs to have their own account
- e) Clothing Drive/Shred – Brudnell Bowen
 - i) Shred day 10/16
 - (1) Held at Newtown Savings Bank. Suggested donation \$10/\$5 for seniors
 - (2) \$600 for truck, NSB paying for truck since we cancelled ours in the Spring
 - ii) Clothing drive
 - (1) Same option of weekend - drop off at gazebo
 - (2) Option of month long and someone picks up every day at a drop box
 - (3) Option of a year long box at the gazebo and someone will pick it up every day - \$0.42 a pound – more than the other company
- f) Hospitality/Sunshine – Lisa Kurjiaka
 - i) Send cards to Toni Driscoll for new baby, Michelle Pedros death of brother and Dr. McKinnon for good luck
- g) Plant Sale – Stephanie Kinkel
 - i) Report in President's report
- h) Publicity/Newsletter – Rachel Criscuolo
 - i) Amanda to email Rachel about starting this up again
- i) Website/ Student Directory – Kate Brough
 - i) No issues everything is running smoothly

XII. New business

- a) Fall Kick off event final numbers

- i) raffled off items we had received for cancelled auction. Sold \$351.00 in raffle tickets, \$226.00 in bouncy house admission tickets, and \$10 collected in a donation jar. Everyone seemed to have a great time.
- b) Kindergarten orientation update
 - i) Brudnell attended and the new set up where we were in the café with the bus company was a huge help. Lots more people stopped by and he ran out of flyers. Grab and go goody/snack bags were a huge hit. Definitely do that again. Made 150 bags, handed out about 120, remaining 30 were given out at the Fall Kick Off event. 141 children registered for kindergarten.
- c) Supply Kit fundraiser update
 - i) Issues with supply lists being incorrect. Some parents needed to purchase more items that were not included in the kits

XIII. Announcement of Meeting and Adjournment

- a) Next meeting 10/21 at 6:30
- b) Meeting adjourned at 7:42 pm

XIV. ADDENDUM

- a) Email request from QFS for pumpkins. Email vote required and approved for \$1400