

Oxford PTO
Regular Session Meeting Minutes
Via Zoom Virtual Meeting:
Tuesday, June 2, 2020 at 6:30 PM

1. Meeting Called to Order – President Amanda Burlinson called the meeting to order at 6:38pm
2. Roll Call: Amanda Burlinson, Heidi Roddy, Lisa Suttle, Heath Hendershot, Deb Sherman, Melissa DiPaola, Brudnell Bowen, Jim Sanders, Drew Sullivan, Kate Bittner, Kelly Traverso, Courtney Schwartz, Stephanie Kinkle, Michelle Pedros, Keith Somers, Kate Brough, Sue O'Brien, Christine Bavone, Lisa Kurjaka
3. Approval of Minutes: Minutes from Meeting of February 20, 2020 Motion to approve – Heidi Roddy, seconded by Brudnell Bowen
4. Audience of Citizens: nothing
5. Sponsorships: nothing
6. Correspondence: nothing
7. Officer's Reports
 - President's Report – Amanda Burlinson:
 1. All events have been cancelled or postponed.
 2. PTO has Venmo & PayPal Accounts to receive electronic payments.
 3. We did 8th grade signs.
 - First Vice President's Report (Membership) – Brudnell Bowen: Nothing
 - Treasurer's Report – Lisa Suttle:
 1. Amount in checkbook \$35,307.81, outstanding \$1,190.70, other club balances \$14,735.90, PTO balance \$19,381.21
 - Motion to approve – Brudnell Bowen, seconded by Heidi Roddy
8. Funding Requests: nothing
9. Fundraising Requests: nothing
10. Principal's Report:
 - A. Rachel Cacace – QFS – not in attendance
 - B. Heath Hendershot – OCS:

- Thanked everyone – staff, students and parents for a great job in using the computers, google classroom to make e-learning a success.
- They will be having students pick up their school items and return library books on Thursday & Friday. This will be done by the gazebo as a drive through to keep social distancing.
- Grade 5 will have 2 classes at a time be able to get out of their cars and social distanced on the field to celebrate
- Field Day (remote) may be a bit delayed due to Amazon having some delays with the items. It may move to next week.
- Grading System: Per the state they have set the tone that during this time to celebrate if student learning has grown and if not it is ok. Report cards will be an overall grade
- The new school they are working on a few opening scenarios and will send that out once it's flushed out more.
- They are still working on a final name for the new school.

C. Anthony Hibbert – GOMS - not in attendance

1. PTO will be providing four (4) \$100 scholarships to 8th grade graduates to be selected by GOMS administration.
2. 8th grade graduation ceremony will be held via Zoom and YouTube on Monday June 8th at 5pm
3. Last week was the last day in the old GOMS.

11. Elections: The ballot was sent in the email. During the meeting Lisa Suttle asked if it was sent out broadly so others knew what positions were open. Brudnell explained that it was handled and sent out to all “active members” as done in the past. There was back & forth discussion about this and if we did that we would have to wait 2 weeks to come back and conduct the elections.

- Jim Sanders made a nomination to continue with the elections as planned and Courtney Schwartz, Heidi Roddy (among others) seconded that motion.
- There were 12 members that were in attendance that had a voting position: Amanda Burlinson, Brudnell Bowen, Heidi Roddy, Lisa Suttle, Michelle Pedros, Jim Sanders, Christine Bavone, Melissa DiPaola, Andrew Sullivan, Keith Somers, Kate Bittner, Debbie Sherman

12. Officers:

- A. President: Amanda Burlinson – All Yes, 1abstain (Lisa)
- B. Vice President: Brudnell Bowen – All Yes, Lisa abstain
- C. Treasurer: Heidi Roddy – All Yes
- D. Secretary: 2 nominees: Lisa Kurjaka – 7 votes Christine Bavone – 2 votes

- Lisa Kurjaka received the majority votes

13. Committee Positions:

- A. Fundraising/Box Tops: Melissa remains, majority votes yes
- B. Auction – agreed to vote together for Andrew Sullivan & Sandra Mangan – majority votes yes
- C. Adult Programs: Keith – majority votes yes
- D. Adult Trips: Lisa Suttle - majority votes yes, Amanda abstained.
- E. Book Fair: Kate Bitner – majority votes yes, Lisa abstained
- F. Children’s Programs: No nominee running
- G. Clothing Drive/Shred: Brudnell – majority votes yes
- H. Hospitality/Sunshine: Christine – majority votes yes
- I. Plant Sale: Stefanie & Michelle – majority votes yes, Michelle abstained
- J. Publicity/Newsletter: Rachel – majority votes yes
- K. Website: Kate Brough majority votes yes

14. Committee Updates:

- BOE Liaison: Deb thanked everyone for everything they have done during this pandemic with getting through. If we have any questions we can reach her through the website
 - A. Kelly asked about the tour of GOMS, New Center school and HS for the kids that are moving up to the next grade Debbie said that is still unknown as of right now
- Charity Auction: Postponed to October 24th
- Website: Kate B said going forward she can set everything up through the website to be a store vs. google docs for orders so everything is in 1 place.
- Shred Day – New date is September 24th

15. Old Business:

- PTO sold 8th grade graduation signs. Sold 132 signs but was short so had to order 20 more, there are 4 extra signs remaining. People used the google docs to order and some paid via PayPal, some Venmo and some checks. Gross sales \$1,278.53, cost of signs to R Way Signs was \$798.50.

16. New Business:

1. Need to remove previous Treasurer from the NSB PTO Bank Account. Remove Lisa Suttile– Motion to approve Brudnell Bowen, seconded by Keith Somers, all in favor.

2. Need to add new Treasurer to the NSB PTO Bank Account. Add Heidi Roddy- Motion to approve Jim Sanders, seconded by Andrew Sullivan, all in favor.

Need to change the mailing address on the NSB Bank Account to QFS address. Motion to approve Heidi Roddy, seconded by Kate Bitner, all in favor.

17. Announcement of Meeting and Adjournment

- Will send out communication when the next meeting will be held in the new school year

- Adjourned at 7:49pm

18. Addendum(9/4/2020)

- Email votes were held on 8/19/2020 for the following:

1. Membership Due increase from \$10 to \$15
 - a. 8 Yes votes, 2 no votes - this was accepted
 - b. Christine Bavone and Lisa Suttile both raised concerns in regards to the increase in price during the current climate
2. Supplying our students with lanyards for their masks
 - a. 9 yes votes, 1 no vote
 - b. Lisa Suttile raised a concern on the need for the lanyards
3. OMS Artwork for new school
 - a. 9 yes votes, 1 no vote
 - b. Lisa Suttile raised a concern that this should not be gifted but a request from that school
 - c. This request has been tabled until October at the request of Mr. Hibbert.