

Oxford PTO Executive Board Meeting Meeting Minutes

Location: QFS Cafeteria

Date: Thursday, February 15, 2023

Time: 6:30 pm

I. Call to order 6:35 by Amanda Burlinson

II. Roll call

In Person - Amanda Burlinson, Robert Miller, Lisa Kurjiaka, Kate Brough, Allyson Danso, Vicky Simieniewicz, Meggie Angelovic, Erica Cole, Deb Sherman, TIm Josephson, Sam Iucci, Jill Botelho, Beth Drost, Silvia Oulette (via computer), Maegan Deegan

By Proxy – Kate Bittner, Brudnell Bowen, Stephanie Kinkel, Melissa DiPaola

III. Approval of minutes from last meeting

1 Kate Brough / 2 Lisa Kurjiaka PASSED

IV. Audience of Citizens n/a

V. Sponsorships n/a

VI. Correspondence n/a

VII. Officer's Reports

- a) **President's Report** – n/a
- b) **First Vice President's Report (Membership)** - n/a
- c) **Treasurer's Report** –


The screenshot shows an Excel spreadsheet with the following data:

| Oxford PTO Treasurer's Report | | Feb-24 | | | |
|--|--------------------|-------------|--------------------|-----------------|----------------|
| | | Total Start | Total \$ Requested | Total Allocated | Ending Balance |
| Amount in checkbook (per online account) | \$80,103.53 | | | | |
| Outstanding Items | \$0.00 | | | | |
| Amount available to Allocate | \$80,103.53 | | | | |
| Allocations | | | | | |
| Quaker Farms School | \$1,944.00 | \$1,944.00 | \$3,694.00 | \$1,750.00 | \$0.00 |
| Great Oak Elementary | \$455.00 | \$455.00 | \$1,500.00 | \$1,750.00 | \$705.00 |
| Oxford Middle School | \$0.00 | \$0.00 | \$0.00 | \$1,750.00 | \$1,750.00 |
| Total Allocations | \$2,399.00 | | | | |
| PTO Balance after Allocation | \$77,704.53 | | | | |

Report as of 2/14/2024

1 Deb Sherman 2 Kelly Blake PASSED

VIII. Funding Requests

 Oxford Parent-Teacher Organization

REQUESTS FOR FUNDING FROM THE PTO

Date of Request: 1/18/2024
Amount requested \$ 1,500
School / Grade Level to Benefit Great Oak Elementary
No. Of Students 358
Total Cost Program/Transportation School visit

Purpose of the trip/program and the correlation to classroom curriculum:
The author of A Simple Seed, Katie Wood, → Please see Attach Info. about our mom's journal
will be coming to speak to the school about important character values, benefits of practicing gratitude, and positive self-talk.

Please E-mail requests to PTO Secretary, Kate Brough
Email address: Kate@pagelauncher.com 7 days prior to the meeting.
Meetings are held the third Thursday of each month.

Approved _____ Denied _____
Date _____

Revised 11/2018

a)

Mrs Angelovich told us about how this journal has changed the way kids behave and talk about their gratitude through the use of this journal. It was very moving. OMS may be interested too. Thursday April 4th, 2024.

1 Kelly Blake / 2 Kate Brough PASSED

REQUESTS FOR FUNDING FROM THE OXFORD PTO

Date of Request: 2/9/24

Date of Event/Trip: 4/29/24

Name of School Requesting Funding: QFS

Amount Requested: \$3,694.00

Does this amount include Transportation: _____ Yes No

(Oxford PTO cannot fund requests for transportation costs that would normally be provided by the Board of Education.)

Grade Level(s) to Benefit: All of Kindergarten

Number of Students: 128

Does this event/trip need approval by the Superintendent? yes

- If Yes, has approval been granted? _____

Purpose of the event/trip and the correlation to classroom curriculum:
Goes along with current Science unit (Pushes + Pulls)
Sacred Heart University Discovery Science ~~Museum~~ Museum
We will be in a learning lab called Motion Connection
+ then exploring the museum!

Please e-mail all requests to PTO Secretary, Kate Brough at kate@pagelauncher.com 7 days prior to the meeting date. Requests submitted less than 7 days prior to the meeting date will be discussed at the next meeting thereafter.

Approved: _____ Denied: _____

Date: _____

PTO Officer: _____

Form revised 9/2022

b)

1 Lisa Kurjiaka / 2 Beth Drost PASSED

c)

If we approve both of them, we would need to allocate \$1,750 to each OMS, QFS, and GOES. 1 Deb Sherman / 2 Beth Drost PASSED

IX. Principal's Report

a)

QFS - Charlene Yacavelli - Things are great! We loved Boosterthon and Valentine's Day. Looking forward to the book fair and our storytellers that are coming to talk to us.

- b) GOES – Aimee Misset - Unable to attend. Angelovich reported back a love for the Glow Run. 23 Staff Members put in and got \$40K of donations from Donor's Choose through the state's \$4 Million grant.
- c) OMS - Silvia Ouellette – Things are going well. Booster Bash and therapy dog Aubree are both coming tomorrow. Looking for speakers coming up. 10-11 teachers got Donor's Choose. Mr G / Mrs Ott got a weather station to put on the roof.

X. Old Business – n/a

XI. Committee Reports

- a) Fundraising:
 - i) Box Tops – Melissa DiPaola - \$86 + \$64 checks just came in. Please scan your receipts.
 - ii) Shred Drive – Doesn't happen until Fall
 - iii) Boosterthon – Happened today and will finish tomorrow. Roughly profit of \$46,000 from all 3 schools. More from the QFS/GOES than OMS. 43% goes to the Boosters, so we really raised \$88,000ish. We cannot do what the booster people do.
 - iv) Halloween Costumes - Happening next fall.
- b) Adult Programs – n/a
- c) BOE Liaison – Debbie Sherman – We need your support.
- d) Book Fair – Kate Bittner – Coming up in April the week after Spring Break
- e) Clothing Drive - Box is still out there
- f) Hospitality/Sunshine - Millie wasn't here but she is sending out birthday cards to the staff and things.
- g) Plant Sale – Stephanie Kinkel - Happening in the spring. Attempting to get a base amount instead of a percentage.
- h) Publicity/Newsletter – Rachel Criscuolo - n/a

- i) Website / Student Directory – Kate Brough - We added the funding process to the website. We added the amounts and recently funded projects to the homepage.

XII. New business - N/A

XIII. Announcement of Meeting and Adjournment

- a) Next Meeting Mar 21, 2024
- b) Adjourned meeting at 8:10 by Amanda Burlinson

XIV. Addendum

- a) Allocate \$2,150 to each school to get OMS to \$3,900 for the 8th Grade Holiday Hills Trip. Online vote Funding Passed.

XV. Appendices