

FUNDING REQUEST FOR THE PTO



Name /Location and address of activity: _____

Number of students included: _____

Grade level(s) activity/trip will benefit: _____

What is included for this amount: _____

Date of Request: _____

Date(s) of Activity: _____

School Requesting: _____

Amount Requested: _____



Has this trip/request already been approved by the building principal?

Yes No

Has this trip/request already been approved by the superintendent?

Yes No

How does this request correlate to classroom curriculum?
Feel free to attach a separate sheet if needed.

Does this include transportation? Yes No

Note: Oxford PTO cannot fund transportation that would normally be provided by the district

Please **email all requests** to the PTO Secretary at **secretary@oxfordpto.com** no less than **7 days prior** to meeting date. Requests submitted less than 7 days prior to meeting date are subject to be discussed at the next meeting thereafter.

Approved: _____

Denied: _____

Date: _____

PTO Officer: _____