

Oxford PTO
Regular Session Meeting Minutes
Quaker Farms School Library
February 21, 2019

Call to Order: President Amanda Burlinson called the meeting to order 6:37pm

Roll Call: Amanda Burlinson, Brudnell Bowen, Heidi Roddy, Donna Moreli, Cara McConnell, Joy Harman, Christine Mattutini, MaryEllen Haussler, Jim Sanders, Heath Hendershot, Rachel Cacace, Courtney Swartz, Sue O'Brien

Approval of Minutes: Minutes from Meeting of January 17, 2019. Motion to approve by Jim Sanders, seconded by Brudnell Bowen. UNANIMOUSLY APPROVED.

Audience of Citizens: Joe Erardi – Superintendent consultant helping BOE in the new search for a superintendent delayed until next meeting due to travel issues.

Sponsorships: Auction Sponsors: Natures Edge, Veloce Engineering, Perkins travel

Correspondence:

- Thank you card from Believe Fundraising for our business.
- Thank you card from Second Grade Team at QFS for funding the field trip to the Maritime Aquarium.

Officer's Reports:

President's Report – Amanda Burlinson:

- V-day Hearts - \$1,044 in sales, cost \$695, profit \$347.95. have left over products, GOMS, made \$160 in lollipops
- Middle school dance, March 15th, Lisa is working on that
- Yankee candle fundraiser, ship by March 19th
- Handing out things at GOMS, asked Donna instead of handing things in period A can we do flex? Will certainly attempt, Anthony also emails things home in his Friday emails. Cara McConnell (librarian, she teaches as a course, is shadowing) received she rec yankee candle packets with no info and she got orders but had no idea where to give them. Donna to get us classroom #'s per flex period.
- Teachers experiences for auction please help spread the word

First Vice President's Report (Membership) – Brudnell Bowen

- Nothing new to report

Treasurer's Report – Lisa Suttile (not in attendance, report provided by Amanda Burlinson):

- Balance in account \$37,451.77. \$3,357.50 in outstanding items. Club balance of \$11,820.65. Leaving a net PTO balance of \$22,273.62. Motion to approve by Heidi Roddy, seconded by Brudnell Bowen. UNANIMOUSLY APPROVED

Funding Requests: Motion to approve by Jim Sanders, seconded by Amanda Burlinson, ALL UNANIMOUSLY APPROVED

- QFS: Kindergarten (134 students) will be traveling to Lyman Center at SCSU on March 25, 2019, to view the program Rosie Revere, Engineer. This play combines literature and science objectives in alignment with our curriculum standards. Cost \$9.75 per student, 134 students = \$1,311.50
- OCS will be presenting their annual School Musical “No Strings Attached” on April 3rd – 6th and is requesting funding for the pit orchestra which includes guitar, piano and drums for \$3,300.00.
- GOMS: 8th Grade (136 students) will be going to Boston MA to enhance the US History curriculum – civics and early American History, requesting \$2,500.00., Donna to advise where we they r going. The 8th grade will be going to The Old North church, The Spirit of Boston and the Edward Kennedy Institute.
- 6th grade field trips:
 - Yellow & green team will ea go to it: ifly & NY hall of science, \$1,250 for ea = \$5,000
- Motion to allocate \$3,215.00 to each school. Motion to approve by Jim Sanders, seconded by Heidi Roddy.

Fundraising Requests: None

Principal’s Reports:

Rachel Cacace – QFS: see attached

Heath Hendershot – OCS:

- Town meeting was postponed from last week to this Friday.
- Readers and writers workshop for K-8, had consultant out last week a lot of growth happened. Last year was implementation and he thinks they are on track to implement successfully and make changes this year vs last year and it’s on track & moving efficiently as possible.
- Star testing: Students took tests last week, reports will be shared at parent conferences next week.

- Parent meeting on March 21st regarding school safety, being re-trained on an ALICE approach once parents are trained, students will be trained prior to April vacation, it will be age appropriate and a little at a time. It's much more effective to have these strategies than before.

Donna Morelli – GOMS:

- Working on Star testing last week, with some make up days this week.
- Social media work with middle schoolers with Scott Driscal & Amy Lebkin & Cara are leading it with students, so far so good feedback is good, 6th grade done, 7th grade this week and 8th grade next week.
- Capital region - coming out to teach kids how to talk to each other about differences etc. they will be there for A, B & C sessions and again in early May.
- Quarterly hero awards for students - Each team has a person who was respectful & open minded and even 8th graders added hero shout outs for students to recognize other students and teachers to recognize students, it's been very responsive.22
- Amanda mentioned a program called Crayola motor cycle – the company will take back all used markers. A bin is set up and we register the PTO and send back to Crayola. They take ANY Markers – highlighters, etc. free of charge we can get boxes for each school office. PTO to do a flyer explaining to recycle markers and parents can send it too.
- Sue Obrien to look into recycling at schools

Committee Reports:

Fundraising/Box Tops: last check \$677.70, deposited

- Might need to send another note about sending in box tops. Kate thought about putting little trash cans to collect them. Probably not ideal as collecting them in the classrooms might be difficult. Agreed sending them to the office is fine.
- Yankee candle went out: GOMS teacher indicated she got the packets but didn't know what to do with them or where to send them. Can a flyer/email be sent to the schools explaining it?

Student Directory: No updates

Adult Programs: Nothing to report

Adult Trips: Looking into a comedy club as a trip for after the Auction

Board of Ed Liaison: Nothing to report

Oxford Education Foundation Liaison: Motion to remove this from the agenda, Motion by Brudnell Bowen, seconded by Heidi Roddy UNANIMOUSLY APPROVED

Book Fair: Will be in May

Children's Programs: Nothing to report

Clothing Drive/Shred: Postponed to April 13th, reaching out to charities of Hope as new vendor as big brother & big sisters closed

Hospitality/Sunshine: Nothing to report

Plant Sale: Stephanie is contacting Gazzy sometime towards end of May

Publicity/Newsletter: Nothing to report

Website: Jim is updating with new donations for the Auctions. Jim will train Brudnell how to make updates.

Charity Auction:

- Assign Brudnell 10 more items email
- We need volunteers to get donations, work behind the scenes and work the event. Please contact Jim or Heidi to help.
- Next Auction meeting at Heidi's: March 1st, 7pm

Old Business

New Business

- Teacher appreciation week. Is May 6-10th (Lisa is not running it this year). Brudnell & Courtney to run it, we've done lunch & breakfast. \$200 - \$250 budget to look into what we can do. There are ~30 teachers at each school.
- Possible St. Patrick's dance at GOMS. 3/15
- Brudnell to reach out to Oxford Baking Co about a meet and greet there on what the PTO does to gain more interest and volunteers

Announcement of Meeting and Adjournment: Next meeting will be March 19th, 6:30 at QFS Library. Meeting adjourned at 7:39p.m.

Quaker Farms School
PTO Report for February 21, 2019

- Students in grades PreK-2 participated in the Jump Rope for Heart event during their physical education classes beginning January 28th. Students moved from station to station where they engaged in a variety of jumping activities. Jump Rope for Heart is an event conducted nationwide to educate students about the benefits of aerobic exercise and heart health while raising funds to support the American Heart Association's fight against heart disease and stroke.
- QFS celebrated the 100th day of school on Monday, February 4th and celebrated Valentine's Day on February 14th
- Students participated in a science assembly, "Notion of Motion" on February 5th – Special thank you to the PTO for funding this request.
- STAR school reward – BINGO took place on Friday, February 8th

- Students in Grades K-2 participated in the "Valentines for Vets" project to show veterans that they are in our thoughts. Students created valentines that will be delivered to our local Veterans Affairs Hospital, Homes for the Brave in Bridgeport, and various other veterans service organizations in the community.
- Our monthly STAR assembly will be held on Tuesday, February 26th with a focus on Friendship. Ms. Ciccarelli and Mrs. Atchison's first grade classrooms will be showcased.
- We continue with our Reader's Workshop coaching days for teachers with our consultant.
- Kindergarten registration for the 2019-2020 school year will take place April 4 – April 8. Information will be sent out to the community within the next month.
- Mid-year parent-teacher conferences will be held on February 27 and February 28 with early dismissal at 1:00.
- A scheduled Stay-Put Drill was held February 8th.
- School safety initiative meeting will be held for parents on March 21 in the evening.