

Striving to Further Enrich
the Children of Oxford



Oxford PTO
Regular Session Meeting Minutes
Pies 'N Pints
December 21, 2017

Call to Order: President Lisa Suttile called the meeting to order at 6:52 pm.

Roll Call: Lisa Suttile, Kim Swanat, Amanda Burlinson, Jim Sanders, Amy Cote, Kate Bittner, Susan O'Brien

Approval of Minutes: Minutes from meeting of November 16, 2017. Motion to approve by Jim Sanders, seconded by Susan O'Brien. UNANIMOUSLY APPROVED.

Correspondence: None

Audience of Citizens: None

Fundraising Requests: None

Sponsorships: Nothing new

Officer's Reports:

President – Lisa Suttile – None

Vice President's Report – Brudnell Bowen – None

Treasurer's Report – Kim Swanat – Not available. Discussion regarding check from Gemma Power Systems for the \$16,000.00 donation.

Funding Requests:

QFS – One Book One School – Grades preK-2 - \$1,850.00 – Discussion regarding where the school received pricing for \$5 per book when current Amazon Price was \$3.77 per book. Discussion regarding if the publisher was approached for any possible program deals available. Motion to table the request by Susan O'Brien, seconded by Kate Bittner, UNANIMOUSLY APPROVED. Kate Bittner will discuss with QFS regarding pricing before request is approved.

QFS – Crabgrass Puppet Theater – Grades pre-K and K - \$780.00. – No allocation necessary. Motion to approve by Kate Bittner, seconded by Kim Swanat, UNANIMOUSLY APPROVED.

GOMS – Medieval Times Field Trip – 7th Grade - \$2,500.00. – No allocation necessary. Motion to approve by Amanda Burlinson, seconded by Jim Sanders, UNANIMOUSLY APPROVED.

Principal's Reports

Rachael Cacace (QFS) – Unable to attend, no report provided.

Heath Hendershot (OCS) – Unable to attend, no report provided.

Anthony Hibbert (GOMS) – Unable to attend, no report provided.

Committee Reports:

Fundraising/Box Tops: Check for \$750.00 coming in January. Holiday Boutique made \$1,352.17 profit for QFS and GOMS combined. Kate Bittner will handle the Holiday Boutique for QFS and GOMS next year. OCS Student Council runs the Holiday Boutique at that school.

Student Directory – Nothing to report

Adult Programs – Nothing to report

Adult Trips – Nothing to report

Board of Ed Liaison – New BOE chair is Melissa Cole, Vice-Chair is Susan O'Brien and Secretary is Diane Soracco.

Oxford Education Foundation – Brudnell Bowen not in attendance. Nothing new.

Book Fair – Spring sale is May 2018. Nothing to report

Children's Programs – Nothing to report

Clothing Drive/Shred Day – Will schedule Spring clothing drive date

Hospitality/Sunshine – Christine Bavone not in attendance. Amanda Burlinson has the request form completed for Mrs. Toni Driscoll. Amanda will e-mail the form to Christine. Lisa Sutille noted a card also needs to be sent to Crystal Lacey at QFS. Amanda will do a form for that as well and e-mail to Christine.

Plant Sale – Nothing to report.

Publicity/Newsletter – Jim is updating the website and social media as needed.

Website: Being updated as needed.

Auction Night: Auction event will be May 12, 2018 at Oxford Greens, theme is Wine & Dine, including wine tasting and buffet with live music courtesy of Bobby Wheeler. Donations are starting to come in. The committee needs help reaching out to

businesses requesting donations. No sponsorships as of yet. Tickets will be \$42 per person. Ticket sales should be up and running soon.

Cookbook: Cookbooks have been delivered.

Color Run: Nothing to report.

Old Business:

- Chelsea Wheeler Scholarship – Waiting for family input on how to select recipients, etc.
- Current Fundraisers: Kidstuff Discount Books – \$5,200.00 gross sales. PTO receives ½ of gross sales. Cookbooks – as of now we've made \$100 profit, but more books are expected to sell. Festival of Trees Holiday Bazaar – 20 vendors participated, a few had to cancel because of the re-scheduling of the date.
- Harlem Rockets date is 3/16/18

New Business:

- Valentine Roses – Amy Motes coordinated last year. Not sure if she will do again this year. Susan O'Brien noted that the order forms must be updated to reflect that the roses are now made in a peanut and nut free facility. The last two years the forms were not updated and people didn't buy them because they believed there were allergen issues, when there are not.

Announcement of Next Meeting and Adjournment – Next meeting will be January 18, 2018 at 6:30 pm at GOMS. Meeting adjourned at 7:57 pm.

Respectfully Submitted,
Amanda Burlinson
Oxford PTO Secretary