

Striving to Further Enrich
the Children of Oxford



Oxford PTO
Regular Session Meeting Minutes
GOMS Library
November 16, 2017

Call to Order: President Lisa Suttile called the meeting to order at 6:35 pm.

Roll Call: Lisa Suttile, Brudnell Bowen, Kim Swanat, Amanda Burlinson, Christine Bavone, Jim Sanders, Heidi Roddy, Stephanie Kinkle, Ron Monticone, Heath Hendershot, Traci Galla, Charlene Yacovelli.

Approval of Minutes: Minutes from meeting of October 19, 2017. Motion to approve by Jim Sanders, seconded by Heidi Roddy. UNANIMOUSLY APPROVED.

Correspondence: E-mail from Mrs. DeSousa thanking the PTO for funding the science assembly at QFS and noting that all the students thoroughly enjoyed the show.

Audience of Citizens: None

Fundraising Requests:

GOMS Cheer – Concession sales at practices – 9/2017 – 2/2018. Motion to approve made by Jim Sanders, seconded by Amanda Burlinson, UNANIMOUSLY APPROVED.

Sponsorships: Nothing new

Officer's Reports:

President – Lisa Suttile – Nothing in addition to committee reports and Old/New Business.

Vice President's Report – Brudnell Bowen –
N/A

Treasurer's Report – Kim Swanat –

Balance in account \$40,178.88, \$4,500 in allocations, approximately \$5,000.00 outstanding, club balances of approximately \$8,500.00, Invoice to Scholastic for the book fair also outstanding, leaving a balance of approximately \$21,000.00

Funding Requests: Motion to allocate \$3,820.00 to each school to cover funding request, made by Jim Sanders, seconded by Heidi Roddy, UNANIMOUSLY APPROVED.

-OCS – Sturbridge Village Field Trip – 5th grade – \$3,811.00 - Request received after Agenda was distributed, see request attached. Motion to approve by Amanda Burlinson, seconded by Jim Sanders, UNANIMOUSLY APPROVED.

-QFS – The Science of Sound Assembly – Grades K-2 - \$800.00 (no allocation necessary) – Motion to approve by Heidi Roddy, seconded by Amanda Burlinson, UNANIMOUSLY APPROVED.

Principal's Reports

Rachael Cacace (QFS) – Unable to attend, see attached.

Heath Hendershot (OCS) – See attached

Anthony Hibbert (GOMS) – Unable to attend, no report provided.

Committee Reports:

Fundraising/Box Tops: Nothing to report

Student Directory – E-mails to validate user information went out to members, all data entry is done.

Adult Programs – Nothing to report

Adult Trips –Nothing to report

Board of Ed Liaison –Sue O'Brien was not present.

Oxford Education Foundation – Meeting on 9/27 did not occur as there was not a quorum. Met approximately two weeks ago, Secretary has resigned due to moving out of town. Things are moving slowly and the next meeting is 1/25.

Book Fair – Nothing to report

Children's Programs – Nothing to report

Clothing Drive/Shred Day – Will schedule Spring clothing drive date, not able to put together a fall event at this time.

Hospitality/Sunshine – Nothing to report.

Plant Sale – Nothing to report.

Publicity/Newsletter – Jim is updating the website and social media as needed.

Website: Being updated as needed.

Auction Night: Auction event will be May 12, 2018 at Oxford Greens, theme is Wine & Dine, including wine tasting and buffet with live music courtesy of Bobby Wheeler.

Committee is starting to assemble ideas for auction items and request donations. Teachers who donate an experience for auction will receive reduced ticket prices or perhaps a lower group rate to fill a table.

Cookbook: 140 recipes has been submitted, 200 pre-orders received. Printing 385 books, will sell for \$12 each. Book delivery is 12/15

Color Run: Nothing to report.

Old Business:

- Chelsea Wheeler Scholarship – Waiting for family input on how to select recipients, etc.
- Current Fundraisers: Believe Fundraiser – being distributed now. Kidstuff Discount Books – 200 books sold, a lot of unwanted books have been returned. GOMS Dance was on 10/27, good attendance. Babysitting course – 12 kids attended, looking to hold again in the Spring, along with a re-certification course for those who need it.
- Festival of Trees at OHS on 12/9, set up tree Thanksgiving weekend. Discussed setting up a wreath instead of a tree, as there isn't a lot of time to prepare a tree. Lisa will look at prices to buy a wreath from the Boy Scouts. Need to choose a charity. Holiday Bazar – 13 vendors so far, perhaps have a PTO table set up as well.

New Business:

- Quarry Walk Touch-A Truck event 11/18 – PTO to set up a table at the event.
- Harlem Rockets game will be 3/16/18. Brudnell might be available to play for the PTO.
- QFS will be submitting a request to the PTO to support a One Book One School event for Flat Stanley.

Announcement of Next Meeting and Adjournment – Next meeting will possibly be December 21, 2017 at 6:30 pm at GOMS. Meeting adjourned at 7:39 pm.

Respectfully Submitted,
Amanda Burlinson
Oxford PTO Secretary

PTO Meeting - QFS Report - November 16, 2017

Celebrations & Events

- Students participated in a fire coloring contest back in October and three lucky winners enjoyed a ride to school on a fire truck on November 3rd.
- QFS participated in the district wide Thanksgiving Food Drive sponsored by the GOMS 8th grade class to benefit the Valley Food Bank. Each classroom was assigned a specific item to donate.
- During the week of November 6th, students and staff participated in a project known as "The Pajama Program" which collects new pajamas and books for children who are less fortunate. On Friday, November 10th all students and staff were encouraged to wear their pajamas to school to recognize the importance of this program.
- QFS celebrated Veteran's Day the week of November 6th. Students engaged in various activities throughout the week learning about the meaning of Veteran's Day. Students created letters, cards, and pictures to send to the Veterans.
- First grade students will be taking a field trip to the Yale Museum of Art on November 10 and 17. Students will participate in a guided tour called "The Language of Art" where they will explore how artists tell stories. Through a visual exploration of mood, setting, plot and character, students will articulate the narrative aspects of works of art at the Gallery.
- On November 13, a QFS second grade boy and girl along with a parent, Paraeducator, and Teacher of the Year were recognized at the Superintendent's Award Ceremony at Oxford High School at 7pm.
- QFS Paraprofessional, Cari Camarra was recognized as the Oxford School District's Paraprofessional of the Year and QFS Teacher, Deanne Tokarz was recognized as the Oxford School District's Teacher of the Year at the Bushnell Theater in Harford on November 15th.
- Our monthly STAR assembly will be held on November 21 with a focus on Veteran's Day and Gratitude. Mrs. Tokarz, Mrs. Deptula, and Ms. Dean's classrooms will be showcased.

Curriculum & Instruction

- On November 7th, Quaker Farms School teachers participated in a district-wide Professional Development Activity called EdCamp. Teachers had the opportunity to attend 6 different sessions of their choosing to personalize their learning for the day. Sessions were run by other teachers and consultants. A survey was sent out to all certified staff regarding this day

Communication

- Parent Teacher Conferences will be held on November 29th and 30th. Grades will close on November 17th and report cards and Fall MAP scores will be distributed at conferences.
- Teachers continue to email families weekly to keep them updated on both school and classroom news. Weekly office emails are sent providing new information and reminders to all families.

Facilities & Safety

- A scheduled fire drill was held on October 12th. The Oxford Fire Department was present due to Fire Prevention Day. An unplanned fire alarm took place on October 25th due to an assembly where a scientist created a large soap bubble which touched a fire sensor in the gym. All students and staff followed all procedures and protocols as practiced.

On behalf of Quaker Farms School, I would like to wish everyone a very Happy Thanksgiving!

Oxford Center School



**Office of Heath Hendershot
Principal, Oxford Center School**

Celebrations & Events

- A Town Meeting will be held on November 17th to celebrate Veteran's Day. This event is held to honor our veterans and to help our students better understand the day's history and purpose. A number of students will share pieces of writing and artwork that is focused on the Veterans Day theme. We are holding this event on the 17th because most of the veterans in our community have other commitments on and around November 11th. Students will spend time engaged in learning activities in their classroom prior to Veterans Day to prepare for our Town Meeting on the 17th.
- The third grade classes held their annual "Pow Wow" on October 27th as a culminating activity for their integrated Native American unit that has incorporated learning in the areas of social studies, language arts, music, and art. Kudos to the third grade team, Ms. Sporicic, Mr. Cranwell, Ms. Aldrich and Mrs. Lombard for their excellent efforts in planning and implementing this educational program.
- The district-wide Thanksgiving Food Drive is being facilitated by the Oxford Center School Student Council. Thank you to the Oxford Center School Student Council Members, Mrs. Westgate, and Mrs. Aldrich for working with students on this worthwhile effort.

Curriculum & Instruction

- On November 7th, Oxford Center School teachers will be participating in a district-wide Professional Development Activity called EdCamp. Teachers will have the opportunity to attend 6 different sessions of their choosing to personalize their learning for the day. Sessions will be run by other teachers and consultants.

Assessment Data

The following data summarizes the Fall MAP Testing. We will be able to compare these percentages to the winter and spring data. We will also be able to use this data to determine what percentage of students are making projected growth and how much of that growth is being made.

Grade 3	Low (Bottom 20th Percentile)	Middle (21st - 79th Percentile)	High (top 20th Percentile)
Reading	12%	63%	26%
Language	16%	60%	24%
Math	18%	77%	5%

Grade 4	Low (Bottom 20th Percentile)	Middle (21st - 79th Percentile)	High (top 20th Percentile)
Reading	5%	72%	22%
Language	7%	66%	28%

Math	9%	69%	21%
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Grade 5	Low (Bottom 20th Percentile)	Middle (21st - 79th Percentile)	High (top 20th Percentile)
Reading	13%	67%	19%
Language	13%	63%	23%
Math	5%	75%	19%

Communication

- Parent Teacher Conferences will be held on November 29th and 30th. Grades will close on November 17th and report cards and Fall MAP scores will be distributed at conferences.
- The November 3rd edition of Oxford Center School's Newsletter, "Hawk Talk" was shared with all families and staff on Friday, November 3rd.

Facilities & Safety

- A *Lockdown Drill* was held on Thursday, November 9th. The Oxford Police Department participated in the drill. A *Crisis Response Team Drill* (First Aid & CPR) combined with a *Stay Put Drill* will be held during the week of November 13th.



Oxford Parent-Teacher Organization



REQUESTS FOR FUNDING FROM THE PTO

Date of Request: November 14, 2017



Amount requested: \$3,811.00



School / Grade Level to Benefit: Grade 5



No. Of Students 152 Students/11 staff/21 chaperones



Total Cost Program/Transportation - We only know the cost of Sturbridge.

Transportation - TBD

Purpose of the trip/program and the correlation to Classroom Curriculum:

The visit to Sturbridge Village perfectly aligns with our Social Studies curriculum as it involves life in an 18th Century Village

The cost includes a guided tour on May 10, 2018 as well as a hands-on project completed by each child.

Thank you for supporting our programs here at Oxford Center School.



Please E-mail requests to PTO Secretary, Amanda Burlinson

Email address: amburlinson@comcast.net 7 days prior to the meeting.

Meetings are held the third Thursday of each month.

Approved By Majority vote Denied _____

Date 11/16/17

Revised 8/2016